



*Embassy of the United States of America  
Tokyo, Japan*

**PRE-SOLICITATION NOTICE**

Date: August 4, 2020

Document Type: Pre-solicitation Notice

Request for Quotations Number: 19JA80-20-Q-0962

Classification Code: R – Professional, Administrative and Management Support Services

NAICS Code: 541511 – Custom Computer Programming Services

Contracting Office Address: U.S. Embassy Tokyo, Procurement / Contracting Unit  
1-10-5 Akasaka, Minato-ku, Tokyo 107-8420, Japan

Point of Contact: Masao Chuma; Email: [ChumaMX@state.gov](mailto:ChumaMX@state.gov)  
Mobile Phone: 090-1110-9306; Embassy Telephone Operator: 03-3224-5000

Subject: Business-Facing Website for U.S. Food and Agricultural Products

Opening and Closing Dates: To be announced

Description: Please note that this solicitation (Request for Quotations) is not ready to be issued as of this date. The U.S. Embassy Tokyo will launch the solicitation on the Embassy's website when it is available. (<https://jp.usembassy.gov/embassy-consulates/business-opportunities/>)

The U.S. Embassy Tokyo requires a contractor to re-design, build, populate, and curate a bilingual (English/Japanese) USDA website, USDAJapan.org for the Agricultural Trade Office. All responsible sources may submit a quote, which will be considered.

All Contractors have to be registered in the SAM (System for Award Management) Database at <https://www.sam.gov> prior to contract award, pursuant to FAR provision 52.204-7. Therefore, prospective quoters are encouraged to register prior to the submittal of quotations.

Place of Contract Performance: Japan